

SAN DIEGO POLICE DEPARTMENT
1400 'E' Street, MS 735 SAN DIEGO, CA 92101
(619) 531-2250
POLICE PERMIT RENEWAL APPLICATION

September 22, 2011

«Business»
«StreetAddress»
«CityStateZip»

PERMIT TYPE: MONEY EXCHANGE
PERMIT NO.: «PermitNumber»
EXPIRATION DATE: «RenewalDate»
BUS. ADDRESS:
«SecAddress»

***THIS APPLICATION MAY BE REPRODUCED AS REQUIRED ***

BUSINESSES - A separate, complete application must be submitted for each partner, owner or corporate officer or the renewal cannot be processed.

Applicant's Full Name _____ Date of Birth _____

Last First Middle

Title _____ Sole Owner Partnership Corporation LLC

Residence Address _____ City & Zip _____

Res. phone () _____ Bus. phone () _____ Social Security No. _____

Other Names(s) Used _____

Driver License # /State _____ / _____ Race _____ Sex _____ Weight _____ Height _____ Hair _____ Eyes _____

**RENEWALS MUST BE DONE IN PERSON AT THE
POLICE PERMITS AND LICENSING OFFICE LOCATED AT 1400 'E' STREET.**

1. **Renewal application(s) must include full information on all owners, partners, and/or corporate officers.**

PLEASE PROVIDE THE FOLLOWING WITH YOUR COMPLETED APPLICATION.

- a) A copy of your current **Business Tax Certificate** from the City Treasurer's Office.
- b) A copy of the lease for the property where business is conducted.
- c) Corporation – Submit most recent "Statement of Information".
- d) Current copy of your Fictitious Business Name.
- e) Cash, check or money order payable to **CITY TREASURER** in the amount of \$967.00 for the yearly renewal regulatory fee which includes a photo fee of \$15.00. Each additional owner will be charged a photo fee of \$15.00.

List any criminal conviction(s) within the last year. Expunged convictions must be listed per 1203.4(a) P.C. (Do not include Traffic Violations.)

I declare under penalty of perjury that the statements made on this application are true and correct to the best of my knowledge and belief. I understand that any false statements or information are grounds for denial of this application and that I am subject to prosecution per 11.0401(b) of the San Diego Municipal Code. I am aware that all fees are non-refundable. The right of reasonable inspection shall be a condition for issuance of a police permit. If a permit is issued, representatives of the police department will have access to the business premises during business hours which, may include entry into the non-public portion of the premises. IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO RENEW THE PERMIT **NO LATER THAN 10 DAYS AFTER THE EXPIRATION DATE.** FAILURE TO RENEW ON TIME WILL RESULT IN PENALTY FEES (**\$25 PLUS 10% OF THE REGULATORY FEE**). IF A RENEWAL IS NOT COMPLETED WITH ALL FEES AND PENALTIES PAID **WITHIN 30 DAYS** AFTER THE PERMIT EXPIRATION DATE, THE PERMIT EXPIRES AND ACTIVITIES ALLOWED BY THE PERMIT MUST CEASE. A PERMITTEE MUST THEN BEGIN THE APPLICATION PROCESS AS A NEW APPLICANT (SDMC §33.0308).

Applicant's Signature Date APPROVED _____
DENIED Reviewing Officer Date